

Associate Worship Director (Students)

Part-time

SUMMARY OF RESPONSIBILITIES

Under the close supervision of the Administrative Pastor, the Associate Worship Director (Students) provides assistance to the Administrative Pastor in planning, preparing, and executing student worship services by leading worship as scheduled and participating in rehearsal leadership. Assists with provide training and development for volunteer and staff musicians.

The incumbent must perform all job duties as outlined in this job description to support ongoing mission of the church while committed in accordance with the *Baptist Faith and Message (2000 edition)*.

ESSENTIAL DUTIES

- Participate in planning of student worship services to the extent requested by the Administrative Pastor. (app. 10%)
- Participate in the preparation of materials for worship planning, including tasks such as procuring of music and audio files, creation of demo vocal and instrumental tracks, and documentation of instructions for volunteers and staff musicians, etc. to the extent requested by Administrative Pastor. (app. 30%)
- Participate in leadership of student and adult worship services as requested vocally or instrumentally. Attend and direct worship rehearsals. (app. 30%)
- Actively recruit and train new vocal and instrumental volunteers. (app. 10%)
- Communicate regularly with volunteers and staff musicians, providing encouragement, receiving feedback and communicating vision as set by the Administrative Pastor. (app. 10%)
- Create and implement creative elements for new initiatives, services, events and projects as requested by the Administrative Pastor. (app. 10%)
- These duties are subject to change as church needs and strategies evolve. Employee may be required to perform other duties including camps and special events.

EDUCATION/TRAINING

- A degree in music composition or theory is highly desirable.

EXPERIENCE

- A minimum of 3 to 5 years of experience as a worship volunteer in a similar ministry is required.

REQUIRED SKILLS

- Knowledge of audio/video technology is preferred.
- Interpersonal and communication skills.
- Task oriented and self-starting.
- Creative thinker, willing to follow a vision set by leadership.
- Planning skills and leadership traits.
- Vocally strong and proficient in either keyboard or guitar (preferably both).

PHYSICAL DEMANDS

The usual and customary methods of performing the job's functions require the following physical demands:

- Extensive handling and/or finger dexterity; sitting and/or standing, carrying and balancing, stooping, reaching, and hearing. Near and field of vision.
- Occasionally must be able to lift 50-75 pounds.

WORKING CONDITIONS

- 100% indoors